

LAMMIN Brenda

To: Councillors All Members; Directors Group; Service Heads; WOODMAN Julia; JONES Pat H; WORLLEDGE Nicholas; KIRKLEY Paul; SIDDALL Gail; GODDARD Laura; LEWISMAN Hagan; JOHNSON Val; BURSON Emma; PYLE Chris; BELLENGER John

Cc: METCALFE Mathew; REED William; CRISTOFOLI Angela

Subject: City Executive Board 20 May 2009 - additional information

Attachments: Appendix 5 Carryforwards updated 19.05.09.xls; ceb-23 March.doc

Elected members have given notice they wish to speak on the following items

Councillor Wilkinson (item 4)

Councillor Pressel (item 5)

Councillor Armitage or Councillor Fooks (Items 5, 8, 10, 16 and 18)

Item 3 - Public Questions

Mr Sean Feeney has submitted the following questions on agenda item 22, St Clements Car Park

The proposed changes to Oxford City Council's Core Strategy state that meeting housing demand "over a 10-year period would mean at least doubling the size of the city". The planning inspector Mr David Fenton's letter of 15 December 2008 states "there appears to be little firm evidence in the plan on the infrastructure needed to be provided to support the significant scale of development in the city". The consultation on the changes closed on 15 May.

1. In light of Mr Fenton's published infrastructure concerns, which are not addressed in the report on St Clements car park, will the Executive Board reject this proposed development which would lead to a 24 per cent cut in parking spaces in an area where people often cannot currently find parking spaces?
2. Notwithstanding Kemp and Kemp's reported opinion in paragraph 20 (which I have been unable to see today because OCC states there are no background papers to the report; a claim I find unbelievable), does the Executive Board believe it is appropriate to dispose of this land in the middle of a property slump, and does it concur with Kemp and Kemp that the offer is the "best consideration reasonably obtainable" under section 123 of the Local Government Act 1972, and, if so, from which officers is there advice to that effect, because the statutory duty falls on Oxford City Council not Kemp and Kemp?
3. Given that OCC's East Area Parliament were consulted on the original decision in 2004, and given that they have current delegated executive constitutional responsibility for the strategic management of the car park, have these proposals been considered by EAP and, if so was this consideration in private or at a public meeting and, if so, when and how, and, if so, what was their response because the report does not record any EAP involvement with the current proposals?
4. Given that the risk register states it is "likely" that there will be a failure to provide temporary parking in whole or part, have traders in the area been consulted on the current proposals, and, if so, when and how, and is any failure to consult a breach of any statutory provision or OCC policy (OCC's consultation manager has stated she is unaware of any OCC consultation policy although she has kindly given me a copy of what I believe is OCC's less than satisfactory consultation strategy).

Item 14 - Year End Financial Monitoring

I attach an updated appendix 5 which now includes a carry-forward request of £20k for Blackbird Leys area bin stores / collection .

Updated HRA position at 18/05/09 for CEB on 20/05/09

The HRA position has changed from an overspend of £491k against budget to an overspend of £291k.

The additional £200k was as a result of reviewing the Self Insurance fund, and job evaluation reserve.

The additional £200k will going into the Decent Homes Capital reserve and be used to fund the Decent Homes programme.

Page14.7 was printed in error - please ignore it.

Item 21 - Land at Iffley Road

Please note that the correct legal name of the purchaser is Vertu Motor Property Ltd (rather than Bristol Street Motors as stated in the report)

Item 24 - Minutes

I attach a copy of the minutes of the additional City Executive Board meeeting held on 23 Mach 2009. The Board will be asked to agree them as a correct record (as well as the minutes of the meeting held on 1 April).

Carry Forward Requests 2009-10

General Fund: Carry Forwards

Reference:	Service Area:	Description:	Reason:	Amount:	Responsible Officer:	Head of Service:	Decision:
CFWD01	City Development	Core Strategy	The Inspector had a number of concerns about the draft document so the public examination has been deferred from March 09 to July 09	16,000	Mark Jaggard	M Crofton-Briggs	Approved
CFWD02	City Development	Flood Prevention	The favoured initiative has been to purchase demountable barriers to be put up to protect the properties in Bulstake Close and Earl Street. Consultation with stakeholders, obtaining the necessary technical approval and consent to erecting barriers from the Environment Agency delayed placing the supply orders	25,000	Steve Smith	M Crofton-Briggs	Original Request £50k, only £25k Approved.
CFWD03	City Development	Soldiers of Oxford (08/09 Bid 9MBCHD01)	Request for a business case before grant could be offered. Business case received and grant offer made, with conditions. Meeting between Soldiers of Oxford and Executive Board Member to confirm agreement with conditions could not be arranged until early April 09.	20,000	M Crofton-Briggs	M Crofton-Briggs	Approved
CFWD04	City Works	Play Area (Members Bid)	Current work committed and work in progress £130,390.00 But due to consultation process other works have been confirmed so account is underspent.	247,659	Ian Sheppard	T Sadler	Approved
CFWD22	OCH (CW)	Blackbird Leys Bin Stores / collection	Member bid that was approved in November 2008, with the intention that at high profile / issue locations to try different binstore provisions as a pilot, to assist with enforcement particularly around CCTV evidence, to provide solutions for "difficult to convert to alternate weekly sites," i.e. maisonette blocks, that could be deployed throughout the city.	20,000	Geoff Corps	Graham Bourton	
CFWD07	Legal	Consultation on the prevalence of Honour Based Violence	Field work started late because of difficulties with agreeing questioning frameworks within a very sensitive area of research	9,000	Pat Jones	Jeremy Thomas	Mei Barret to look into funding from PVE pot with Graham Stratford
CFWD19	HR	HR transformation	£25,000. A separate £50K carry forward request has also been made for the Management Development Program.	25,000	Simon Howick	Simon Howick	Approved
CFWD21	Leisure	Football Initiative (Bid 9MBCHD02)	CEB agreement needed to recruit the Focus Sports Development Officer (Approved April 1st 2009). Feasibility work required for Barton Rec project/Unspent bid (AM20 D3996)	56,996	H Lewisham	I Brooke	Approved
Total (Excl Area Committee):				419,655			
CFWD08	Community Housing	Cowley Area Committee	Projects from initial ideas through feasibility, assessment, consultation and implementation can be a lengthy process. Some projects identified may not be implemented because of issues arising through this process. The budget was also put on a temporary freeze for spending at the beginning of 2009 and this was only cancelled towards the end of the financial year leaving little time to allocate and spend in an effective way.	32,104	Angela Cristofoli	Graham Stratford	Approved
CFWD10	Community Housing	Northway Community Centre improvements (North-East Area Committee) Bid - 9MBCHD03	The work started on site in Jan 2009 and was negotiated with the Community Centre to avoid major disruption over the Christmas period when the CC is heavily booked up. The work is in progress although the costs associated will not be billed until the first quarter of the new financial year.	30,000	Angela Cristofoli	Graham Stratford	Approved
CFWD11	Community Housing	Central South and West (CSW) Area Committee	Projects from initial ideas through feasibility, assessment, consultation and implementation can be a lengthy process. Some projects identified may not be implemented because of issues arising through this process. The budget was also put on a temporary freeze for spending at the beginning of 2009 and this was only cancelled towards the end of the financial year leaving little time to allocate and spend in an effective way.	10,197	Angela Cristofoli	Graham Stratford	Approved
CFWD12	Community Housing	North Area Committee	Projects from initial ideas through feasibility, assessment, consultation and implementation can be a lengthy process. Some projects identified may not be implemented because of issues arising through this process. The budget was also put on a temporary freeze for spending at the beginning of 2009 and this was only cancelled towards the end of the financial year leaving little time to allocate and spend in an effective way.	8,410	Angela Cristofoli	Graham Stratford	Approved
CFWD13	Community Housing	South-East Area Committee	Projects from initial ideas through feasibility, assessment, consultation and implementation can be a lengthy process. Some projects identified may not be implemented because of issues arising through this process. The budget was also put on a temporary freeze for spending at the beginning of 2009 and this was only cancelled towards the end of the financial year leaving little time to allocate and spend in an effective way.	43,034	Angela Cristofoli	Graham Stratford	Approved

CFWD14	Community Housing	East Area Parliament	Projects from initial ideas through feasibility, assessment, consultation and implementation can be a lengthy process. Some projects identified may not be implemented because of issues arising through this process. The budget was also put on a temporary freeze for spending at the beginning of 2009 and this was only cancelled towards the end of the financial year leaving little time to allocate and spend in an effective way.	28,604	Angela Cristofoli	Graham Stratford	Approved
CFWD15	Community Housing	North-East Area Committee	Projects from initial ideas through feasibility, assessment, consultation and implementation can be a lengthy process. Some projects identified may not be implemented because of issues arising through this process. One main project for Netherwoods Roads improvements has been delayed because of unexpected problems related to underground utilities and this project accounts for £12,000 of the underspend. The budget was also put on a temporary freeze for spending at the beginning of 2009 and this was only cancelled towards the end of the financial year leaving little time to allocate and spend in an effective way.	17,220	Angela Cristofoli	Graham Stratford	Approved
Total Area Committee:				169,569			
General Fund Total:				589,224			

Housing Revenue Account:

Reference:	Service Area:	Description:	Reason:	Amount:	Responsible Officer:	Head of Service:
HRACF01	OCH	CCTV	Contract is being tendered and then evaluated. Expenditure could not be incurred until after this process.	265,000	Chris Pyle	Graham Bourton
HRACF02	OCH	Diversity Training	Is an extensive training programme, covering all 365 staff. It needs to be implemented in a way that ensures service provision to customers isn't affected detrimentally.	30,000	Lena Dennis	Graham Bourton
HRACF03	OCH	Feasibility Studies	There is no ongoing budget for feasibility studies. Feasibility studies have been undertaken in 2008/09 on the Council's sheltered accommodation. The other studies will be commissioned later in 2009/10. They will depend upon workload and clarity from government in relation to funding council house building, which may change the options available.	150,000	Roy Summers	Graham Bourton
HRACF04	OCH	Icelandic Banks	To improve cash flow and reserves at end of 08/09 as a result of the problems caused by the Icelandic bank collapse. The planned maintenance programme was slowed down in identified areas.	500,000		Graham Bourton
Total:				945,000		

CITY EXECUTIVE BOARD

Monday 23 March 2009

COUNCILLORS PRESENT: Councillors Bob Price (Chair), Ed Turner Vice-Chair) Antonia Bance, Colin Cook, John Tanner, Bob Timbs and Oscar Van Nooijen

OFFICERS PRESENT FOR THE MEETING: Peter Sloman (Chief Executive) Mel Barrett (Executive Director), Graham Stratford (Community Housing and Community Development), Anna Winship (Finance) and Lindsay Cane and Brenda Lammin (Legal and Democratic Services)

205. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mary Clarkson and Sajjad Malik.

206. DECLARATIONS OF INTEREST

There were no declarations.

207. PUBLIC QUESTIONS

There were no questions.

208. DOVECOTE OUT OF SCHOOL PLAY FACILITIES AND FAMILY DROP IN CENTRE – BUSINESS CASE

The Head of Community Housing and Community Development submitted a report (previously circulated and now appended). The Board also considered comments made by Councillor Jean Fooks.

Resolved to:

- (1) approve the business case appended to the report;
- (2) ask for information to be sent to Members about the other sources of funding that would make up the Dovecote's £33,248 shortfall.

209. TREASURY MANAGEMENT STRATEGY 2009/10

The Head of Finance submitted a report (previously circulated and now appended).

Resolved to RECOMMEND Council to: -

- (1) adopt and approve the prudential indicators and limits for 2009/10 to 2011/12 contained within the report;
- (2) approve the Minimum Revenue Provision (MRP) statement contained within the report, which sets out the Council's policy on MRP;
- (3) approve the Treasury Management Strategy 2009/10 to 2011/12, and the treasury prudential indicators;
- (4) approve the Investment Strategy 2009/10 contained in the Treasury Management Strategy, and the detailed criteria;
- (5) approve the Counterparty List at Appendix B to the report.

The meeting began at 5.00 pm and ended at 5.17 pm.